

Job advert

Job title	Editor in Chief of the BDJ Portfolio
Report to	Associate Director of Marketing Communications
Department	Marketing Communications
Directorate	Business Services Directorate

Salary: Competitive. Dependent on experience.
Hours of work: Part time role (16 hours per week or equivalent of two days per week)
Status: The role is open to those seeking employment or self-employment.

The British Dental Association is seeking a dedicated **Editor in Chief of the BDJ Portfolio** to join their Marketing Communications team and work closely with colleagues at our publishers Springer Nature.

The BDJ Portfolio is a highly regarded suite of dental journals published on behalf of the BDA by Springer Nature. Consisting of the flagship title, the British Dental Journal (BDJ), and five additional titles: BDJ Open, Evidence-Based Dentistry, BDJ In Practice, BDJ Team, and BDJ Student, the Portfolio collectively aims to provide information and guidance for dentists, researchers, dental care professionals, and students.

Why us, why our team?

- Based in Central London with a flexible hybrid work model
- Work from home and flexible hours
- Collaborative, inclusive, and welcoming team environment
- Make an impact and contribute to shaping dentistry and publishing during critical and transformative periods.

About the role:

As **Editor in Chief of the BDJ Portfolio**, you will:

- Direct and oversee the full portfolio of journals
- Serve as a point of contact for Editors and Associate Editors
- Advocate and work on development goals at both individual journal and portfolio levels
- Proofread and assess articles for suitability across the portfolio
- Help each journal achieve its aims and priorities individually and collectively as a Portfolio.

About you:

- Educated to degree level
- Comprehensive knowledge and understanding of clinical, regulatory, and wider policy aspects of dentistry, particularly in the UK
- Strong research and publication record

- Prior experience in editorial, peer review, and publishing activities related to dental and oral health research.

Benefits We Offer:

- Generous pension scheme for those seeking employment
- Agile working policy
- 25 days annual leave, 4 additional days between Christmas and New Year, and 8 bank holidays (pro-rata for part-time staff)
- Healthy lifestyle subsidy
- Health cash plan
- Employee Assistance Programme
- Recognition of length of service
- Family-friendly policies.

About the BDA:

The BDA is the voice of dentists and dental students in the UK. We are the trade union, professional association and scientific society for dentists. Our work brings dentists together to represent their interests to governments and the NHS and to campaign for policy changes as well as providing support to our members through advice and education.

The BDA is an equal opportunities employer and Investors in People. At the BDA we are committed to fostering an inclusive, supportive, and rewarding working environment.

We welcome applicants from all backgrounds and are particularly keen to receive applications from ethnic minority applicants who are underrepresented in this part of the BDA.

How to apply and what to expect:

Please complete the online application form and include cover letter outlining how you meet the criteria described in the job description and person specification. Once submitted, please await contact from our team.

Please note CVs alone won't be considered for this post.

You can download a detailed job description [here](#) or find the job description on the BDA website.

The interview process consists of two stages (stage two only for candidates successful in stage one)

Application deadline: Monday 15 July 2024
Interview proposed date: TBC (August-September 2024)



Please note that we reserve the right to move the closing date forward once a sufficient number of suitable applications have been received. Candidates are therefore encouraged to complete and return their application at the earliest opportunity to avoid disappointment.

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Registered Office: As above. Limited by guarantee (14161) England