

BOOKING FORM

LDC Officials' day | Friday 29 November 2024 (LONDON)

Please complete this form and return by **Friday 8 November** to events@bda.org T: 020 7563 4590

Name of LDC		Name of lead booker	
Email address		Telephone number	

Attendee type

The event is open to LDCs and members of BDA GDPC.
A £90 fee per LDC Representative attending has been introduced for this year. LDCs are welcome to send as many representatives to the event as they wish, but please note as usual travel and accommodation expenses can only be claimed for up to 3 representatives attending.
The cost of a GDPC member's attendance at the event will be borne by the BDA.

Treasurers' workshop

To help us match demand with room capacity, please indicate in the registration grid below if you are you likely to attend the Treasurers' workshop.

Please register the below delegates

Attendee type	Name	GDC number	Email address (please provide a unique email address for each attendee for CPD purposes)	Dietary requirements	Are you likely to attend the Treasurers' workshop?	Fee due
LDC Rep 1						£90
LDC Rep 2						£90
LDC Rep 3						£90
LDC Rep 4						£90
LDC Rep 5						£90
GDPC member						£0

*Please see overleaf for payment information

Payment

Please complete this section of the form if registering LDC Representatives. A charge of £90 per person applies for these delegates.

(Registrations will not be processed without payment)

Total due LDC Representative places @ £90 pp	£
Type of card (please delete as appropriate)	Vida Credit / Visa Debit / Mastercard Credit / Mastercard Debit
Card number	
Expiry date	
Security number	For data security please send a separate email containing the 3 digit security number on the reverse of your card to events@bda.org or call us on 020 7563 4590 – we cannot process your booking without it.
Name of cardholder	
Postcode of cardholder	

Booking terms and conditions

Once submitted this booking form constitutes a firm booking which can only be cancelled in accordance with our cancellation policy.

All cancellations must be received in writing by email to events@bda.org. Cancellations received 29 days or more prior to the event will be entitled to a 100% credit voucher or refund. Cancellations received between 8 and 28 days (inclusive) prior to the event will receive a 100% credit voucher to attend a future BDA event or a 75% refund. For cancellations received between 1 day and 7 days (inclusive) prior to the event, no credit voucher or refund will be given.

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